



## **Inuvialuit Education Foundation (IEF)**

Bag Services # 21

Inuvik, N.T.

X0E-0T0

1-866-427-6645-toll free

(867) 777-7029-phone

(867) 777-4506-fax

[sandra.elanik@irc.inuvialuit.com](mailto:sandra.elanik@irc.inuvialuit.com)

### **1.0 Policy Statement:**

The Inuvialuit Education Foundation is established to provide educational assistance and encouragement to Inuvialuit students, without duplicating programs already available. Programs include financial assistance to Inuvialuit students attending University and College degree or diploma programs of a two year minimum duration, specifically identified one-year programs, the Scholarship program and a Tutoring Program for academic support.

### **1.1 Goals:**

- To increase the number of beneficiaries accessing and completing post-secondary education;
- To support the overall goals of the Inuvialuit Land Claim, enabling beneficiaries to be equal and meaningful participants in the northern economy; and
- To establish specific educational assistance goals and programs linked to beneficiary hire and career development within IRC and IDC & subsidiaries.

### **1.2 Scope:**

- All enrolled Inuvialuit beneficiaries meeting the requirements outlined in Policy.

### **1.3 Criteria for Funding Eligibility:**

Final acceptance of students is dependent on all program criteria being met:

- IEF funding is secondary funding. To meet expenses, students must demonstrate a primary funding source, which may include but is not limited to funding through territorial or provincial student finance boards;
- A grade point average at the 70 percentile, or the equivalent GPA or alphabetical average in their previous academic year for the start of the new academic year or the previous semester for subsequent semesters in the academic year;
- Mature Students who do not have transcripts available within the previous (5) years are eligible for one semester only, after which they must present their transcript;
- Students must be enrolled full-time in university or college programs generally recognized through the Association of Universities and Colleges of Canada (AUCC) and the Association of Community Colleges of Canada for college level programs or as recognized by professional associations or certification boards;
- The post-secondary diploma or degree program must be a minimum of two years in length with the following exceptions:
  - Subject to available funds, students enrolled in Access, UCEP program or Pre-Technology programs may be eligible for a one-year period;

- “Fast track” diploma programs of less than 2 years will also be considered on a case-by-case basis for eligibility under the Post Secondary Financial Assistance Program;
- Beneficiaries with outstanding IEF loans will not be considered for further funding until repayment arrangements have been made; and
- Applicants must have been resident in the NWT for 12 consecutive months before the start of their program in order to be eligible for the highest level of funding support. If an applicant has not been a resident of the NWT for 12 consecutive months before the start of the program, they may be eligible for the maximum funding if any of the following situations apply:
  - The parent(s) having sole custody and control of the applicant was a resident of the NWT while the applicant was away at school;
  - The parent(s) having sole control and custody of the applicant was temporarily out of the NWT for either a short-term (one year or less) work placement or to attend school;
  - The applicant was attending school outside the NWT while receiving Student Financial Assistance from the Government of the NWT.

If none of the above situations apply, the applicant is only eligible to receive the lower level of funding.

#### **1.4 Time Line for Applications:**

To be considered for funding the following time lines must be met:

- **July 15** for September intake;
- **November 15** for January intake;
- **March 15** for Spring/Summer intake; and
- Applications for other periods must be received six (6) weeks prior to the course start date.

#### **1.5 Application Requirements:**

The following must be included in each application:

- Proof of acceptance from the educational institution, college, technical institute or university;
- Official transcripts (no photocopies) from the last educational institution attended;
- Proof of territorial, provincial or other funding source; and
- A photocopy of NWT Health Care Card as proof of residency.

#### **1.6 Applicant Acceptance Dates:**

- Applicants will receive a verbal notice of acceptance or non acceptance of applications within two (2) weeks of the application deadline, with a formal written approval to follow in the mail. The IEF Manager will base acceptance or rejection of each application on the following:
  - a complete application meeting all program eligibility criteria as outlined in Article 1.3;
  - the applicant’s marks in the previous academic year (for the first semester) or the last semester (for the subsequent semester in an academic year); and
  - availability of funding for the period requested.

## **1.7 Process for Payment:**

- The student enrolment form must be signed by the Registrar and submitted to the IEF Manager when classes begin; and
- Payments will be deposited to a bank account on the third Monday of each month. The branch and account number from your bank must be provided.

## **1.8 Monthly Payment Level:**

The monthly payment level is determined as follows:

1. Residency:
  - a. Level 1 beneficiaries (beneficiaries residing in the NWT) - \$500.00 per month; and
  - b. Level 2 beneficiaries (beneficiaries residing outside of the NWT) - \$200.00 per month.
2. Support for eligible UCEP, Access, Pre-technology students will be subject to available funds remaining in the budget after all eligible diploma/degree students have been funded - \$ 200.00 per month.
3. Support for students who maintain a permanent residence in an Inuvialuit community, and are pursuing post secondary diploma/degree programs in the designated careers as outlined in 1.9 will be eligible for an additional \$300 per month.
  - a. Residence will be verified by using the Community Corporations' membership list.
4. Support for Corporate Group staff that maintain a permanent residence in an Inuvialuit community, and are pursuing post secondary diploma/degree in the designated careers as outlined in 1.9 will be eligible for an additional \$ 500.00 per month.
  - a. Residence will be verified by using the Community Corporations' membership list.

## **1.9 Priority Career Designated Professions:**

The following designated careers identified by IRC as a priority for beneficiaries within the Inuvialuit Corporate Group and the Beaufort Delta education services and health services are eligible for additional funding as indicated in 1.8.3:

- Bachelor of Business Administration or Commerce with a concentration in accounting or human resources plus applicable certifications or designations;
- Law degree following the completion of the required undergraduate degree;
- Information Technology Degree or an advanced two year diploma;
- Bachelor of Education; and
- Bachelor of Nursing.

1.9.1 The designated career priority list will be reviewed every three (3) years to ensure currency with the Inuvialuit Corporate Group's and the Inuvialuit communities requirements.

1.9.2 Students receiving the additional supplement for designated careers must agree to return to work in one of the Inuvialuit communities for a minimum of one year. The year must be within the one year period following completion of their degree or diploma.

### **1.10 Repayment:**

If an approved student fails to complete their academic semester the full amount of student assistance is deemed repayable.

### **1.12 University College Entrance Program:**

Subject to available funds, support may be provided to clients in UCEP (or equivalent) programs for one year only. Funding for additional years may be considered in exceptional circumstances only.

### **1.13 Scholarships:**

The Inuvialuit Education Fund provides scholarships as outlined in Appendix B to this agreement.

#### **1.13.1 Eligibility Criteria:**

- Meeting the deadline for applications - **July 15**, with the exception of the Aviation scholarship.
- Students must have a minimum 75% average, equivalent GPA or alphabetical grade in their previous academic year;
- Two letters of support required;
- Scholarships will be awarded on the basis of academic achievement; the level of involvement in community activities may be considered;
- Funding from all scholarships is considered as income. It is the responsibility of each student to claim any funding received as income. IEF assumes no responsibility in this matter; and
- Only Diploma/Degree post secondary students are eligible for scholarships provided that they pass all criteria. UCEP, Access and Pre-Technology students are not eligible for scholarships.

#### **Masters Scholarship (5 @ \$ 5,000.00)**

1. Applicants must be enrolled in a graduate-level program.
2. Final acceptance of students is at the discretion of the Inuvialuit Petroleum Corporation.

#### **IDC Scholarship (5 Business and/or Education @ \$1,000.00) (2 Health/Science @ \$1,000.00)**

1. Applicants must be enrolled in a Business or Education program.
2. Applicants must be enrolled in Food Service Management, Clinical Nutrition, Health Services Management, or other related programs that will lead to a career in Health Services.
3. Final acceptance of students is at the discretion of the Inuvialuit Regional Corporation and the Inuvialuit Development Corporation.

#### **Community Economic Development Organization Scholarship (2 @\$ 1,500.00) (CEDO)**

1. Applicants must be enrolled in the field of Business Administration, Commerce, and/or Economics.
2. Final acceptance of students is at the discretion of the Inuvialuit Regional Corporation Board.

**Nelson Green-Joint Secretariat Memorial Scholarship (1 @\$1,000.00)**

1. Applicants must be enrolled in the field of Environment Science, Policy or Law.
2. Final acceptance of students is at the discretion of the Joint Secretariat and the Inuvialuit Regional Corporation.

**Aklak Air & Canadian Helicopters Aviation Scholarship (rate of interest earned)**

1. Applicants must be enrolled in one of the following fields: Aviation Mechanics, Commercial Aviation Piloting, Aviation Management, or other mutually related aviation careers.
2. Final acceptance of students is at the discretion of the President of CHL or President of CHL Western Division, the President of IPI or IDC and an IEF representative.

**BP Canada Energy Company Scholarship (2 @\$3,000.00)**

1. Applicants must be enrolled in programs focusing on northern or environment issues or programs, which provide business, technical or marine related training.
2. Final acceptance of students is at the discretion of BP Canada Energy Company and an IEF representative.

**Dougie Irish Petroleum Scholarship (2 @\$ 2,500.00)**

1. Applicants must be enrolled in Petroleum industry related studies.
2. Final approval will be at the discretion of the Inuvialuit Petroleum Corporation.



Inuvialuit Regional Corporation  
 Community Development Division  
 Education and Training Funding Application

Date Received: \_\_\_\_\_

<input type="checkbox"/> Inuvialuit Education Foundation Funding
<input type="checkbox"/> Aboriginal Skills to Employment Training Strategy Funding

**PERSONAL INFORMATION:**

Name:	Date of Birth:	
SIN #	Beneficiary #	
Home address: Box #		
Community:	Territory/Province:	Postal Code:
Phone:	Fax:	Email:

Dependant(s) -only one parent may claim dependant(s)			
Name (First and Last)	Date of Birth	Living with me	Relationship
Spouse SIN#	Spouse receiving financial benefits? Yes or No		

**EMPLOYMENT HISTORY:**

Current Employer:	Location:
Position Title:	From: To:
Currently receiving EI Benefits	Received EI in past 3 years
Confirmation Pending	

**ELEMENTARY, SECONDARY, and POST-SECONDARY EDUCATION:**

Highest Grade Completed:	Year:
School:	Community:
ABE Grade Completed:	Year:
Institution:	Location:
Post Secondary Institution:	Location:
Program:	From: To:
<input type="checkbox"/> Licence <input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Undergraduate <input type="checkbox"/> Masters <input type="checkbox"/> Doctorate	

**INSTITUTION AND PROGRAM APPLIED FOR:**

Institution:			
Program:			
Location:		<input type="checkbox"/> Accepted	<input type="checkbox"/> Confirmation Pending
<input type="checkbox"/> Licence	<input type="checkbox"/> Certificate	<input type="checkbox"/> Diploma	<input type="checkbox"/> Degree
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Distance Education	
Start Date:	End Date:	Year ___ of a ___ Year Program	

**BUDGET PLAN:**

Amount Required

Travel:	
Tuition:	
Books:	
Living Allowance:	
Employment Insurance:	
Reachback:	

**CAREER PLAN:**

What is your career objective?
How will the training enhance your employment opportunities or improve your current employment skills?

**BANKING INFORMATION:**

Bank Address:	Transit Number:
	Account Number:

**Post-Secondary Financial Assistance Program (PSFAP) and Scholarships Funding****PSFAP** **Scholarships**-Please check the one(s) you wish to apply for.

Masters

IDC

BP Canada Energy Company

Dougie Irish

CEDO

Nelson Green/ Joint Secretariat Memorial

Aklak Air &amp; Canadian Helicopter Aviation

## CONSENT CLAUSE, DECLARATION AND RELEASE OF INFORMATION

(To be completed by student)

1. I consent to and authorize the release of any personal information by my employer, banks or other financial institutions, mercantile organizations, aboriginal organizations, educational institutions and by federal, provincial, territorial and municipal government departments and agencies, including the Canada Customs and Revenue Agency to the Inuvialuit Regional Corporation. My personal information will be used to determine my initial and continued eligibility for funding and for the effective and efficient general administration and enforcement of the IRC Employment and Training Programs.
2. In addition, I consent to and authorize the release of any personal information by the Inuvialuit Regional Corporation to any federal, provincial, territorial and municipal government departments and agencies for the purpose of the effective planning, development, delivery and monitoring of the IRC Employment and Training Programs.
3. I understand that "personal information" means and includes:
  - my name, home or business addresses or home and business telephone numbers,
  - my national or ethnic origin;
  - my age, sex, marital status or family status, and date of birth,
  - my financial status and history;
  - any identifying numbers, symbol or other particular assigned to me such as my social insurance number, health care card number, or personal identification number;
  - information about my income tax returns and other taxpayer information as supplied to or from Canada Customs and Revenue Agency only; and
  - information about my educational or employment status and history.
4. Further I consent to and authorize the release of the personal information noted in clause (5) below, by the Inuvialuit Regional Corporation to banks or other financial institutions, mercantile organizations, aboriginal organizations and education institutions. My personal information will be used to determine my initial and continued eligibility for funding and for the effective and efficient general administration and enforcement of the IRC Employment and Training Programs.
5. I understand that the personal information that may be released to banks or other financial institutions, mercantile organizations, aboriginal organizations, and educational institutions are:
  - my name, home or business addresses or home and business telephone numbers;
  - my national or ethnic origin;
  - my age, sex, marital status or family status, date of birth; and
  - my financial status and history.

I agree to provide such additional consent to the release of my personal information as may be required from time to time by the Inuvialuit Regional Corporation.

### DECLARATION

I declare that:

- the information submitted in this form and appendices are correct to the best of my knowledge.

I agree to:

- use any funding received from the IRC Employment and Training Program funds towards the cost of my education and return any refunds of tuition or other fees and any IRC Employment and Training funding that I am not entitled to;

- immediately notify the IRC Employment and Training Program staff in writing if I change my status as a full time student in an approved program, my study period, my marital status, the status of my dependants or financial status, any changes to my address(es), phone numbers and bank accounts;
- provide information or documents requested by the IRC Employment and Training Program staff to verify any statement made in this application; and
- to follow the terms and conditions of any funding documents that I may receive.

I understand that:

- I may have to repay my financial assistance now or in the future to the Inuvialuit Regional Corporation if there are changes to my financial , marital, dependants or my status as a full-time student in an approved program;
- I may be denied financial assistance now and in the future, if:
  - I make false or misleading statement in this application;
  - I do not comply with a request from the the IRC Human Resource Department to provide information or documents so that information in this application may be verified;
  - my eligibility for IRC Employment and Training Program funds may be effected by income that I, or my spouse, receive from other sources; and
  - I have an outstanding debt to the Inuvialuit Regional Corporation or its affiliates or to other funding agencies.

\_\_\_\_\_  
Signature of Student

Yr   Mon   Day  
\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date                      Print name of student

\_\_\_\_\_  
Signature of Witness

Yr   Mon   Day  
\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date                      Print name of witness



**INUVIALUIT EDUCATION FOUNDATION**  
**STUDENT ENROLMENT FORM**

**To be completed by Educational Institution**

(Student's name) \_\_\_\_\_ is registered in the

(Program) \_\_\_\_\_

at (University/College) \_\_\_\_\_

as a full-time student.

She/he is in the \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ 4<sup>th</sup> year of a

\_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 year program.

She/he is in \_\_\_\_\_ UCAP, \_\_\_\_\_ Access, or \_\_\_\_\_ Pre-Technology.

**Semester Dates:**

Starts: \_\_\_\_\_ Ends: \_\_\_\_\_

**Registrar's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

**Please fax to the Inuvialuit Education Foundation at (867) 777-4506.**