INUVIALUIT REGIONAL CORPORATION

BAG SERVICE #21 | INUVIK, NT | X0E0T0

Tel: (867) 777-7000 | **Fax**: (877) 289-2389

Email: info@inuvialuit.com | **Web**: www.inuvialuit.com

Request for Proposal: Early Childhood Intervention Program Work Plan for 2025-2028

Issued by:

Inuvialuit Regional Corporation (IRC)

107 Mackenzie Road

Inuvik, NT X0E 0T0

Deadline for submissions: November 21, 2025

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Background

Inuvialuit Regional Corporation (IRC), established in 1984, represents the collective interests of the Inuvialuit and manages the settlement outlined in the Inuvialuit Final Agreement (IFA). IRC's mandate is to continually improve the economic, social and cultural wellbeing of the Inuvialuit through the implementation of the IFA and by all other available means.

IRC has successfully built and operated five licensed early childhood care facilities and programs over 20 years, expanding efforts through strategic partnerships to enhance early childhood education and support services.

Objectives

The purpose of this RFP is to solicit participation in the advancement of the Early Childhood Intervention (ECI) Program work plan for 2025-2028. The successful proponent will support the delivery of high-quality early childhood care and learning, strengthen program planning and implementation and ensure healthy growth and development for Inuvialuit children across five licensed programs in the Inuvialuit Settlement Region (ISR):

- Aklavik, Tuktoyaktuk and Ulukhaktok Child Development Centres
- Inuvik and Paulatuk Aboriginal Head Start Initiatives

Key Priorities Include:

- Consistent support for five early childhood programs and services
- Training to enhance service delivery and outcomes
- Regular monitoring of child progress through individual case management
- Engagement of a dedicated consultant to provide specialized expertise and continuity

Competition Process

This is a one stage, open competition for qualified consultants or organizations able to provide strategic oversight, coordination and professional development for the ECI Program. Preference may be given to proponents with experience working with Inuvialuit, northern or Indigenous communities, but all are welcome to bid.

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Stage 1: Request for Proposals

Proposals will be reviewed by a selection panel and evaluated based on:

- relevant experience and expertise
- proposed approach and methodology
- cost and budget justification
- direct benefit to Inuvialuit children, families and communities

The contract will be awarded December 5, 2025.

Milestones

The following milestone schedule must be achievable to be considered for selection. All deadlines are 5pm MST on the respective date. Late proposals may be discarded.

- Bid start: October 30, 2025
- Clarification questions due: November 10, 2025
- Bids close: November 21, 2025
- Bid awarded: December 1, 2025

If the project schedule needs to be modified, the proponent should clearly identify this and provide an alternate schedule targeting the completion date.

Submission Requirements

Submit your proposal in two PDFs, each clearly labelled as follows:

File 1

Last Name First Name_file 1_ECI_Proposal_2025-2028

This file must include:

- A written proposal concept, maximum three pages.
- An approach to supporting ECI program delivery, training and case management
- Details on proposed methodologies, materials and resources
- A preliminary budget outlining critical costs (consultant fees, training, travel, materials, capacity building)

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File 2

Last Name First Name_file 2_ ECI_Proposal_2025-2028

This file must include:

- A CV (for each team member) or brief outline of experience in early childhood intervention and northern climates
- Name and contact information for two references (preferably from recent projects)
- Maximum 10 images of previous and relevant work, with caption including title, scope, location and commissioning body (if applicable).

Make sure both PDFs are clearly labelled with your name and the project name, as shown for File 1 and File 2 above.

Contact information

For inquires and submissions, please contact: procurement@inuvialuit.com

Subject Line: ECI Program Proposal 2025-2028

During the bidding period and through to when the contract is awarded, the organization/individual shall not contact any employee of IRC, or any of its affiliates, for additional information, except in writing with a copy to procurement@inuvialuit.com.

NOTE

This RFP is not a call for tenders or a request for binding offers and no contractual or other legal obligations shall arise between IRC and any proponent as a result of the issuance of this RFP or the submission of any proposal in response to this RFP, until and unless IRC and a proponent enter into a contract for the work sought by IRC under this RFP. For clarity and without limiting the foregoing, this RFP does not commit IRC in any way to treat proponents in any particular manner, to select a proponent, to proceed to negotiations with any proponent or to enter into any contract and IRC may reject any or all proposals, re-issue a new RFP or end this RFP process at any time, at its sole discretion.